

## SHALFLEET PARISH COUNCIL

Minutes of the Annual Meeting of Shalfleet Parish Council held in the Wellow Literary Institute on Wednesday 9<sup>th</sup> May 2007 at 1915 hrs.

Present:- Councillors C.Hedgley, Mrs.B.Baxandall, Mrs.P.Broadhead, M.Carr,  
Mrs.R.Runette.

In attendance:- J.A.H.Whitney Clerk & RFO.

There was one member of the public present.

### 1/07-8 ELECTION OF CHAIRMAN

#### **RESOLUTION**

Cllr.Mrs Baxandall assumed the chair and nominated Cllr.C.Hedgley for Chairman, Cllr.Carr seconded, there being no other nominations the resolution was passed and Cllr Hedgley took the Chair.

### 2/07-8 ELECTION OF VICE CHAIRMAN

#### **RESOLUTION**

Cllr Mrs Broadhead proposed Cllr.Mrs Baxandall for Vice-Chairman, Cllr.Mrs Runette seconded and there being no other nominations Cllr.Mrs Baxandall was appointed.

### 3/07-8 COUNCILLOR APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES.

#### **RESOLUTION**

That the previous appointments to committees and outside bodies remains the same as last year.

Proposed: Cllr.Mrs.Broadhead.

Seconded: Cllr.Carr.

Passed

### 4/07-8 TO APPROVE CHANGES TO STANDING ORDER 17 AND RE-AFFIRM STANDING ORDERS

Following notice being given at the April 2007 meeting it was proposed that standing order 17 should now read as follows *Contracts as defined in standing order 16(a) and (b) shall be subject to tender on receipt of detailed specifications or where possible seek three independent estimates.* **RESOLUTION** This proposal was then put to the Council as a formal resolution. Proposed : Cllr.Carr Seconded Cllr.Mrs Broadhead passed.

#### **RESOLUTION**

Following the changed wording of SO17 the Standing Orders were duly re-affirmed.

Proposed Cllr.Carr

Seconded: Cllr Mrs Broadhead.

5/07-8 APOLOGIES

There were no apologies for absence.

6/07-8 DECLARATIONS OF INTERESTS REGARDING AGENDA ITEMS.

There were no declarations at this point.

7/07-8 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting (prior circulated) were confirmed and the Chairman authorised to sign them as a true record.

**Resolved** Proposed Cllr.Mrs Runnette                      Seconded Vice Chairman.                      Passed

8/07-8 MATTERS ARISING NOT REQUIRING A RESOLUTION

There were no matters arising.

9/07-8 CLERKS REPORT

**RESOLUTION**

- a) Finance- The following list of payments (prior circulated) were approved –Staples £11.49, Newbridge Club £30, IWAPTC £182.65 & £48, Jamie Cramp £185, 4 All Pest Control £92, The Sign Co £47 Expenses £33.78, Clerks salary.  
Proposed Cllr.Mrs Broadhead.                      Seconded Cllr.Carr.                      Passed.
- b) Administration- The Clerk gave notice of a forthcoming meeting of the IWAPTC It was agreed that the Chairman and Cllr.Carr should represent the council at this meeting in addition to the appointed delegate Cllr.Burt.CC.

The Clerk gave details of new requirements regarding the review of the effectiveness of the current internal audit system.

Mr Whitney also advised members that the Model Code Of Conduct is about to be rewritten to include some important changes, it was noted that the Council may have to adopt the changed code at a future date.

10/07-8 CORRESPONDENCE

Items in the correspondence file were listed.

11/07-8 INTERNAL AUDIT REVIEW WORKING PARTY.

The Clerk/RFO briefed member on the need to set up and empower a small review working party to comply with the requirements of the new provisions stated by the Audit Commission as external auditors of the councils accounts.

It was resolved that the working party should consist of Cllr.Carr and the Clerk/RFO with a meeting and report to be submitted to the next meeting of the Council after the internal audit and prior to adoption of the 2006-7 accounts .

**RESOLUTION** Proposed Cllr.Mrs Broadhead , Seconded Cllr.Mrs Runnette, Passed.

#### 12/07-8 TOWN & COUNTRY PLANNING

The council considered the following applications and recommendations were:-

P/00945/07 Cliff Cottage,Seaview Rd, Cranmore-demolition of house and outbuildings and construct new house and garage.*Shalfleet Parish Council has no objection.*

P/00866/07 Rose Cottage,Main Road, Newbridge-1<sup>st</sup> floor rear extension-*Shalfleet Parish Council has no objection.*

P/00959/07 2 Church Lane Shalfleet- proposed dormer windows-*Shalfleet Parish Council has no objection.*

The Council noted the following planning results- P/00134/07 Orchards CP-granted.

P/00429/07 Rofford Firs-granted. P/00574/07 Woodbrook , Shalfleet-granted.

#### 13/07-8 COUNCILLORS REPORTS

**Cllr.Carr** reported that appreciation for grounds care assistance by the PC was expressed at the recent meeting of the Wellow Millennium Green Committee.

Mr Carr went on to brief members on the current situation regarding the extension and refurbishment of the Shalfleet Hall and also his attendance at a recent meeting of the waste group.

Finally Cllr Carr reported that once again a verge on Ningwood Hill was being used for car sales and requested this to be brought to the attention of IWC Trading Standards.

**Cllr.Mrs Broadhead** reported direct action carried out to alleviate unlawful advertisements and broken fence problems on the Bouldnor Mead estate.

**Cllr.Mrs Runnette** reported her attendance at a recent meeting of the West Wight Landscape Partnership, she briefed members on 4 proposed cycleway routes and advised she would not be able to attend the next meeting scheduled for Tuesday 22<sup>nd</sup> May , it was agreed Cllr.Carr should attend in her absence. Mrs Runnette also briefed members of her attendance with the Clerk at a meeting with Bouldnor Mead residents where the siting of the new childrens playground was agreed with no obvious dissent. Finally Mrs Runnette reported further congestion problems in Station Road Ningwood concerning caravans towed by 4X4 vehicles “bunching up “.

**The Chairman** reported delegated action taken under SO14 to deal with an infestation of Browntail Moth larvae at the Bouldnor Field.

THERE BEING NO OTHER BUSINESS AND AFTER PUBLIC QUESTIONS THE COUNCIL ROSE AT 2030 hrs.

Signed as a true record.....Chairman.

Dated.....